

**Covid -19 Risk Assessment**

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| **STEADY STEPS NURSERY & PRE-SCHOOL RISK ASSESSMENT**  |
| DATE OF RISK ASSESSMENT: 19th MARCH 2020 Update: 31st May 2020 Last Updated 21st August 2020  | ASSESSORS NAME: Julie Pickthall  POSITION: Practice Manager  |
| SITE LOCATION: Steady Steps Nursery & Pre-school. Copse Lane. Gosport. Hants. PO13 0DH  |
| BACKGROUND GIVING RISE TO THIS ASSESSMENT: Coronavirus (Covid-19) Spread and Government Advice  |
| **HAZARD**  | **RISK**  | **ACTIVITY**  | **PERSON**  | **DATE BY**  | **FOLLOW UP**  |
| Coronavirus Covid-19  | Risk of coronavirus infection spreading to children and staff when in the setting  | * Practice Manger to regularly check and implement the latest Government guidance for Schools and Childcare provision
* Practice Manager to regularly check and implement the latest advice/guidance given by SfYC Hampshire
* To only have staff in if absolutely necessary
* Adult child ratio will be in keeping with the EYFS Welfare Requirements unless told otherwise by SfYC/Ofsted
* Visitors will not be allowed to enter the building unless necessary. Hand washing with soap and water will take place before entering the children’s areas.
* Staff advised to wash their uniform daily.
* Access Test Track and Trace for staff, children and parents if necessary (see Covid- 19 Protocol 23/03/2020 Managing Sick Children Policy addendum)

Drop off Time: * Staggering of drop off times
* Children will be entered in a register of attendance.
* Children will be met in the Pre-school/Nursery  garden
* No parents to enter the building
* Children will have their hands sanitised before entering the building

 During the session: * Cleaner will do a full clean of toilets. Surfaces/door handles at 12 noon
* Children will be in groups of no more than

 12 * The children will experience out door class room activities throughout the day, in the event of heavy rain the children will be managed in both rooms to minimise close contact.
* All children will be supported in hand washing routines throughout the session with soap and running water
* Normal reporting of incidents/accidents/injuries on arrival will continue, however due to social distancing a copy of the record will be sent home with the child to avoid sharing of pens and close contact between parent and my staff member (face shield will be worn at this time)

 Child becomes unwell: See Managing sick children Protocol updated 23rd March 2020 * Parent will be asked to collect immediately
* Temperature will be taken and recorded
* Child will be kept with the Practice Manager away from other children. PPE face mask will be worn
* Date recorded and code C will apply where necessary

 Home Time: * Stagger pick up times
* No parents to enter the building
* All children will leave from the Pre-school/Nursery back door and bought to the gate to meet their parent/carer.
* Staff will wear face shields when signing documents with parents at the gate
 | Julie Pickthall              Room Leader       All Staff              Practice Manager       Room Leader   | 23rd March               23rd March 3rd Sept3rd Sept | 21 August 2020        31st May Track &  Trace from1 st June       On Going  |
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