19th May 2020

Dear Parents

Since the 23rd March we have remained open to priority groups of children. This is in keeping with the Government guidance ‘Actions for early years and childcare providers during the Coronavirus outbreak’. This document was last updated on 15th May and sets out the proposed wider opening of early years settings from 1st June.

 I am now busy making plans to ensure that our setting is safe and ready to open, this means initially only offering sessions to those children who will be starting in Year R in September this year. I have taken the decision to restrict opening to these children as we want to manage the children in smaller groups. A full detailed plan on how this will look will be published on Friday 22nd May.

Although we have remained open throughout the Easter holidays and on the bank holidays, I have taken the decision to close our setting for the half term week. I will need this time to work with my staff to prepare the setting ready for the wider opening of our setting from 1st June. Further details of what this will look like and what we will be offering the children will be included in the plan to be published on Friday.

Keeping in contact with you and keeping you up to date with what is happening is very important to me and I have been reviewing the way I can maximise this in practice. As from Monday 18th May I will be putting all our updates and correspondence on a designated page on our web site. You will be notified of any update via our private Facebook page and Teacher2Parent text messaging service. This letter is the first to be published and accompanies a Critical Incident Plan detailing our response to the COVID-19 pandemic.

 In this plan I have set out how we will operate during these unprecedented times. Good communication is a two-way process, it is just as important to me to hear your thoughts and give you a platform to raise any questions, I propose that you use your child’s Tapestry account to raise your questions (we can delete this entry when our line of communication has ended). When answering your questions, we will not be giving out any medical advice for individual cases, we will however signpost you to the relevant guidance or will telephone you if you share medical information deemed an emergency. We will be able to advice you on specific questions relating to our practice and how we plan to deliver child care and education to your child in the future.

Regards

Julie Pickthall

 Early Years Practice Manager